



LOTZCO, INC.

Lotz of Care Home & Property Services

We **BUILD** it,
FIX it, and
MAINTAIN it.

SEASONAL CLOSE DOWN CHECKLIST

Below you will find a list of all the things we do and all the things you should take care of before you leave town.

What LOTZCO will/can do for you	What YOU should take care of
Adjust AC and set Humidistat	Empty Pantry closet
Turn down Hot Water heater	Empty Refrigerator & Freezer
Turn off recirculating pump	Unplug large appliances/electronics
Dump Ice and turn off ice maker	Empty all garbage and place at the curb
Unplug small appliances	Unplug Golf Cart
Make sure all doors/windows are locked	Turn off pool/spa heater
Turn off water to the house	Disconnect or Trickle Charge car battery
Lift blinds off window sills	Forward mail
Bring in garbage cans	Cancel Newspaper subscriptions
	Cover indoor furniture
Bring in Patio furniture*	Bring in Patio furniture
Close accordion hurricane shutters*	Close hurricane shutters or Secure a panel shutter installer

* There is an extra charge for these items, and they must be completed prior to a hurricane threat.