



# LOTZCO, INC.

Lotz of Care Home & Property Services

We **BUILD** it,  
    **FIX** it, and  
**MAINTAIN** it.

## SEASONAL CLOSE DOWN PROCEDURES

Below you will find a list of all the things you may want to consider doing before you leave town. Not everything will apply to everyone:

1. Empty pantry closet - Discard anything you will not want when you return. Place all cardboard or cellophane containers inside the refrigerator. Only canned or bottled goods should remain in your pantry. This helps to prevent bugs and ants.
2. Properly store soda cans - turn any beverage cans upright so that each can is sitting on its bottom. Do not leave cases stacked can-over-can. During extended periods, the pressure on the cans cause the bottom ones to leak and the syrup in the soda attracts bugs and stains the floor.
3. Empty refrigerator and freezer of all perishables - In the event of a power loss, you can be without power for several days, yet upon our arrival the power is back on. There is no way for us to know if your perishables have been compromised and you certainly don't want to find out the hard way when you return.
4. Unplug all large appliances and electronics - During the summer month's our area experiences a significant amount of lightning and power surges. Why risk damage to your expensive items such as TV's, Stereo system, Computers, and Washer/Dryer. Unplugging these items will help reduce your risk of damage. *NOTE:* Do not unplug cable box.
5. Unplug golf cart battery - These batteries emit hydrogen while charging. It is odorless, colorless and extremely flammable. They should be unplugged when you leave and remain that way until you return.
6. Turn off pool/spa heaters - If you turned on your heater for the winter, don't forget to turn it off before you leave. You may also want to change the timer setting on water features. After all, nobody will be there to enjoy them.
7. Connect your vehicle to a Trickle Charger or disconnect the battery - This in no way will guarantee the battery survives the summer heat, but it will definitely give you a much better chance. Don't forget to use a surge protector.
8. Cancel newspaper subscriptions. We check your home weekly, so having 6-days of newspapers collecting in your driveway is a clear indication to everyone (especially unscrupulous ones) that you aren't in town.
9. Forward mail to your Northern home - you can log into the USPS.com website and complete an online request to forward your important mail. <https://www.usps.com/manage/forward.htm>
10. Cover indoor furniture with sheets - The summer sun is much hotter than winter months. It also rises and sets at a different angle. Any furniture in front of window areas may fade faster. Consider covering these items to prevent that from happening.
11. Hurricane Preparations - General preparation information attached, plus you can visit our website for more details: <http://lotzco.net/helpful-info/>